

EXCESS PROPERTY DISPOSAL ORDER

STATE OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
INVENTORY STANDARDS AND SUPPORT SERVICES DIVISION
301 WEST PRESTON STREET, ROOM 1514
BALTIMORE, MARYLAND 21201
410-767-0587

DGS CONTROL NO. **262289**

INSTRUCTIONS:

SECTION A: Completed by Custodial Agency and returned to Inventory Standards and Support Services Division.

SECTION B: Completed by DGS and returned to Agency for record retention.

Department or Agency: **321207 MDH**

Sub-Unit: **EASTERN SHORE HOSPITAL CENTER**

Property Officer: **WENDY NABB**

The following instructions pertain to your Excess Property Declaration dated: **12/11/2025**



Line #

1-30

To be entered into the template on GOVDEALS.NET State of Maryland Client Server to be placed on HOLD for auction. Please ensure photos are uploaded to your template. After the item has been sold and picked up, sign Section A and return to ISSSD **along with a copy of the signed payment confirmation and the buyer/agent's identification.**



Line #

Recycle. Get 2 quotes from vendors that can recycle along with provide a certificate of destruction, a list of items received including make, item description, device serial number, and an invoice. Vendors can be found at mdrecycles.org. After recycling sign Section A and return to ISSSD with the backup documents



Line #

Dispose of as junk or scrap. After disposal, sign Section A and return to ISSSD.



Line #

Trade in as requested. After trade-in, sign Section A and return to ISSSD **along with a signed receipt from the company accepting trade.**



Line #

Transfer as requested. After transfer, sign Section A and return to ISSSD **along with signed receipt from recipient.**

Per:

Jim Bertocchio

Date:

12/14/2025

SECTION A:

Custodial Agency shall complete this section and return a copy of this order to the Inventory Standards and Support Services Division.

I certify that the disposal action(s) indicated above have been completed.

Signature of the Property Officer

Date

SECTION B:

Removal of the above-referenced items from your inventory records is hereby authorized.

Inventory Standards and Support Services Division

Date

EXCESS PROPERTY DECLARATION
STATE OF MARYLAND
DEPARTMENT OF GENERAL SERVICES
301 W. PRESTON STREET, ROOM 1514
BALTIMORE, MARYLAND 21201
410-767-0587

Instructions:
Refer to Property Disposal Procedures in Department
of General Services Inventory Control Manual.

DGS Control No.

dgs.statewidepropertydisposals@maryland.gov

262289

Agency: Maryland Department of Health
Sub-Unit: Eastern Shore Hospital Center
Sub-Unit Code: 32.12.07
Address: 5262 Woods Road
City/State/Zip: Cambridge, MD 21613
Contact Person: Wendy Nabb
E-mail Address: wendy.nabb@maryland.gov
Phone No.: 410-221-2313 Date: _____

Forwarded By: Wendy NabbProperty Officer: Wendy Nabb

Signature: _____

Date: 12/11/15E-mail Address: wendy.nabb@maryland.govAgency Head: James Karns

Signature: _____

Date: 12/11/15

Items Listed below are certified to be in excess of this agency's needs. The Department of General Services is hereby requested to arrange disposal.

Item No.	Qty.	Property Tag No.	Description	Acquisition		Good	Fair	Poor	USRV	Description Of Needed Repairs/Comments
				Cost	Mo/yr.					
1	1	7798	Dell Monitor Model # P2314Ht SN# CN-0YMYH1-74261-427-0YGS	313.00	06/14			x		Unknown working conditions
2	1	7913	Dell Monitor Model #P2314Ht SN# CN-07RK1K3-74445-42Q-A2FL	220.00	06/14			X		Unknown working conditions
3	1	7992	Dell Monitor P2314Ht SN# CN-07R1K3-74445-43F-717S	220.00	06/14			x		Unknown working conditions
4	1	7945	Dell monitor P2314Ht SN# CN-07R1K3-74445-43F-809S	220.00	06/14			x		Unknown working conditions
5	1	7993	Dell Monitor P2314Ht SN# CN-07R1K3-74445-43F-720S	220.00	06/14			x		Unknown working conditions
6	1	7918	Dell Monitor Model # P2314Ht SN# CN-07R1K3-74445-42Q-559L	220.00	06/14			x		Unknown working conditions
7	1	7981	Dell Monitor Model# P2314Ht SN# CN-07R1K3-74445-43F-691S	220.00	06/14			x		Unknown working conditions
8	1	7991	Dell Monitor Model # P2314Ht SN# CN-07R1K3-74445-43F-716S	220.00	06/14			x		Unknown working conditions
9	1	8093	Dell Monitor Model # E2417H SN# CN-0T4KPW-QDCOO-757-OTUL-A00	132.00	12/17			x		Unknown working conditions
10	1	7937	Dell Monitor Model # P2314Ht SN# CN-07R1K3-74445-43F-624S	220.00	06/14			x		Unknown working conditions
11	1	7089	Acer LCD Monitor Model # V223W SN# ETLBQOC0118190987D4012	0-0	06/10			X		Unknown working conditions
12	1	8403	Dell Monitor Stand Model # DS1000 SN# CN-0KGF9W-CMK00-85A-GFQ8-A05	189.00	04/19			x		Unknown working conditions
13	1	8394	Dell Monitor Stand Model # DS1000 SN# CN-0KGF9W-CMK00-85A-GFQZ-A05	189.00	04/19			x		Unknown working conditions
14	1	8396	Dell Monitor Stand Model # DS1000 SN# 0KGF9W-CMK00-85A-GFRA-A05	189.00	04/19			X		Unknown working conditions
15	1	8385	Dell Monitor Stand Model #DS1000 SN# 0KGF9W-CMK00-85A-GFRA-A05	189.00	06/19			X		Unknown working conditions
16	1	8391	Dell Monitor Stand Model # DS1000 SN# 0KGF9W-12963-855-GETJ-A05 ST# 0KGF9W	189.00	04/19			x		Unknown working conditions
17	1	8393	Dell Dock Monitor Stand Model # DS1000 SN# CN0KGF9W-CMK00-85A-GFR5-A05 ST# 0KGF9W	189.00	04/19			X		unknown working conditions
18	1	8075	Dell Projector Model # 4350 SN# CN-0CWMH9-S0061-74R-0034	939.00	11/17			X		unknown working conditions
19	1	NOI	Dell Projector Model # S320 SN# CN-01J1M1-S0081-42I-0141	NOI	00.00			X		unknown working conditions
20	1	8072	Dell Projector Model #4350 SN# OCWMH9-S0081-788-0160	939.00	11/17			X		Unknown working conditions
TOTAL:				5,217.00						

262289

Signature:  Date: 12/11/93

TOTAL: